

BUYER/TENANT INFORMATION POLICY

The Hampton Towne Estates Condominium Association has adopted the following policies which are a requirement prior to purchasing and/or renting a Unit at Hampton Towne Estates:

- 1. The Owner and/or Real Estate Agent must present to the prospective Buyer/Tenant a full copy of the Bylaws and Rules and Regulations of the Hampton Towne Estates Condominium Association.
- 2. In the event that the Prospective Buyer/Tenant is planning on housing a pet in the unit, they must put their request in writing, to the Board of Directors. The name of the Prospective Buyer/Tenants, the Unit number, the type of pet and the numbers of pets must be included in this request. The letter will be discussed at the next Board of Directors meeting and their decision will be sent to the Prospective Buyer/Tenant in writing.
- 3. The property manager must be notified 30 days in advance that a unit is being sold and/or rented.
 - a. A questionnaire must be filled out for both a sale and/or rental
 - b. A sale must have a re-sale certificate completed.
- 4. The Prospective Buyer/Tenant must sign a waiver stating that they have been given a copy of the Rules and Regulations which they have read and understood.
- 5. At the time of closing for all new unit owners, the buyer shall make payment to the Hampton Towne Estates Condominium Association in the amount of 2 (two) months condominium fees, which shall be utilized by the Association as working capital and shall not relieve buyer from liability of payment for next two or any subsequent monthly payments of condominium fees.
- 6. Any questions regarding the property must go through the managing agent.

I have been issued and read a copy of the Rules and Regulations in regards to the Hampton Towne Estates Condominium Association. I fully understand all the rules provided therein and will abide by them.

Date

Buyer and/or Renter

Witness

Association Representative